



MINISTRY OF  
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## NAMA in the construction sector in Mongolia PROJECT BOARD FINAL MEETING MINUTES

30 January 2020

No. 6

Ulaanbaatar

The final meeting or the 6th Meeting of the Project Board (PB) was scheduled to take place on 30 January 2020, at 10 a.m. in the conference hall of the Ministry of Construction and Urban Development (MCUD) of Mongolia. However, in response to the novel coronavirus (COVID-19) outbreak, the Government of Mongolia and the State Emergency Commission (SEC) of Mongolia decreed on 27 January 2020 that any meetings are banned until 2 March 2020. Therefore, the Board meeting of the “Nationally Appropriate Mitigation Actions (NAMA) in the construction sector” project was organized through electronic communication and by e-mails.

Thus, presentations and draft documents on project achievements have been shared with all members of the Project Board through electronic communication or e-mail for their review, comments, and suggestions, and their feedbacks are collected by 11 February 2020 and issued the related decisions.

### Chair, Project Board

S. Magnaisuren                      State Secretary, Ministry of Construction and Urban Development

### Co-Chair, Project Board

Nashida Sattar                      UNDP Deputy Resident Representative

### Members, Project Board

Ts. Bayarbat	Head, Policy and Planning Department, MCUB
O. Lkhagvatseden	Head, Department of Public Utility Policy Implementation and Coordination, MCUB
B. Gantulga	Head, Construction and Building Material Policy Implementation and Coordination Department, MCUB
N. Narantuya	Head, Monitoring, Evaluation and Internal Audit Department, MCUB
Kh. Batjargal	Head, Climate Change and Foreign Relations Department, Ministry of Nature, Environment and Tourism (MET)
I. Batkhuu	Head, Development Financing Department, Ministry of Finance
O. Bavuudorj	Head, Renewable Energy Division of the Strategic Policy & Planning Department, Ministry of Energy
Ts. Atarjargal	Director, Energy Efficiency Department, Energy Regulatory Commission
Ts. Uranchimed	Head, Clean Technology, Investment Division, Green Development Policy and Planning Department, MET
N. Dorj	Building Design and Project Association



## 1. Meeting Agenda and Objectives

1. Presenting the follow up actions to the decisions made during previous Project Board meeting,
2. Discussing and assessing key results of the project, lessons learned, conclusion and exit strategy,
3. Discussing preliminary findings of the project final evaluation and its recommendations,
4. Transfer the project assets
5. Introducing the successor project entitled “Deepening the efforts to accelerate Mongolia’s nationally determined contributions (NDCs)” in line with the UNFCCC Paris agreement, and approving the NDCs Project Work Plan for 2020.

Please refer to the Meeting agenda in Appendix 1.

## 2. Discussions

The following presentations and documents have been shared with all members of the Project Board (PB) (Appendix 2) electronically, and the comments and suggestions of PB members were received electronically and by telephone. These include,

- Presentation on follow up actions on the decisions made during previous PB meeting (June 2019)
- Presentation on Key Results and Lessons Learned
- Presentation on Project Key Results and Exit strategy
- The preliminary findings of project final evaluation and its recommendations
- Transfer of project assets
- Introduction to the Project on “Deepening the efforts to accelerate Mongolia’s nationally determined contributions (NDCs)” in line with the UNFCCC Paris agreement, and draft of NDC Project Work Plan and Budget for 2020.

The initial deadline for comments and suggestions from PB members was set on 31 January 2020. However, not enough responses have been shared within the timeframe, so the deadline was extended to 11 February 2020. The summary of inputs from PB members is below, and the detailed responses can be seen in Appendix 3.

### 2.1. Key Results and Lessons Learned

- Improve the report in presenting the project outputs in detail with precise and quantitative measurements, *i.e.* using performance indicators, quantitative values, and measurable indicators.
- Pilot and further improve the structure and procedure of greenhouse gas inventory and measurement, reporting, and verification (MRV) of mitigation measures within the framework of the new project.

### 2.2. Key Results and Exit Strategy

**RESULT 1:** Create a greenhouse gas inventory system



As the establishment of the national greenhouse gas emission (GHG) inventory system is already reflected in the main functions of the MET, and any activity in this area should be carefully coordinated with the GHG related interventions within the departments and units of the MET. Because there are other projects implemented in this area, the full integration of the methodological frameworks and systems defined at the sectoral level is essential.

- Share the final version of the methodologies, procedures, and rules as stated in 1.1 of the report, and the Handbook for measuring, reporting and verification (MRV) of GHG emissions in the construction sector with relevant stakeholders.
- 1.1, 1.3: Develop training materials both in published as well as digital format aimed at facilitating the capacity building activities in a sustainable manner; involve relevant experts from the MET, Environment and Climate Change Fund and other non-governmental professional organizations in project capacity building activities;
- Present project outcomes to the members of the National Climate Committee and its Professional Council to ensure enforcement of the normative acts in policy level and organize advocacy activities through mass media;
- The electronic system described in 1.2 is understood to be sectoral. Therefore, it is better to note that the electronic system is specifically for the Construction Sector. In this regard, the MET is also taking measures on creating a database and these activities can be interlinked.
- It is better to consult with the MET about the development of terms of references for the GHG emission reduction specialist for the sector, as defined in 1.4. Otherwise, there is a high probability of functional duplication among the relevant stakeholders.

#### **RESULTS 2** Development and Implementation of Nationally Appropriate Mitigation Actions (NAMA) in the construction sector

- Capacity building measures planned in 2.1 and 2.2 should follow the principles mentioned above (related to 1.1 and 1.3) and involve experts in charge of environmental assessments at MET.

#### **RESULTS 3** Establish a measuring, reporting and verification (MRV) system for NAMAs in the construction sector

- Emphasize the sector-specific notifications throughout the report.
- The development of a national action plan (NAP) for the implementation of the NDC will begin this year. Therefore, coordinate and ensure the coherence of the implementation of construction rules and regulations in measuring and reporting the key results of the construction sector activities reflected/to be reflected in the NDC.

#### 2.3. Preliminary findings of final evaluation of the project and its recommendations

- Ensure dissemination of all the information related to rules, regulations, guidelines, recommendations, manuals, and databases produced within the framework of the project with relevant stakeholders. In particular, the linkage of the information on the sector-specific MRV system with national-level operations is essential.
- Are there guidelines, recommendations, and training materials for using the Marginal abatement cost curve (MACC) analysis program? Otherwise, there is a risk that one-time training might not be enough for ensuring further sustainability.
- Presenting the project key results to others and sharing the knowledge produced within the project will increase the awareness about the project outcomes



#### 2.4. Transfer of project assets

- Project assets should be transferred to successor project for its operational use, and other remaining assets should be handed to MCUD.
- Asset transfer list should be agreed by UNDP and MCUD

#### 2.5. 2020 Annual Work Plan for Deepening Efforts to Accelerate Mongolia's nationally determined contributions (NDC support project)

Since the title and content of the project are closely related to the functions of the MET, the participation of the MET would play a significant role in the successful implementation of this project. For instance,

- Component 1 seemed to provide supports within the scope of the MET intersectoral coordination framework. In this context, Mr. Z.Batjargal, Special Envoy for Climate Change and UNFCCC focal point, can be a member of the Project Board (PB).
- Any issues related to data visibility and the MRV issues are under the professional eye of the National Statistics Office (NSO); thus, it is good to involve a representative from NSO in the PB .
- In terms of organizational structure and establishment of the Technical Committees/Working Groups of the project, it is advisable to link with the Professional Council that is under the NCCC of Mongolia.
- Many working groups are expected within the framework of similar projects and activities of the MET; therefore, coordination and consultation with MET are crucial.

Comments on NDC project 2020 Annual Work Plan:

Output:

1. Use the correct title of the National Climate Committee (NCC) of Mongolia in English documents. It was misinterpreted as a National Climate Change Committee (NCCC).
  - 1.1. Update the statement as the NDC has been developed and approved already.
    - 1.1.1. As the alignment of the NDC processes with SDGs planning and implementation shall be reflected in a joint project with Gold Standard; it needs a more definite statement.
  - 1.2. As the MET has established the NDC Platform in 2019 with the support of the NDCP, the statement needs reformulation of stating further strengthening and development.
  - 1.4 In the statement of "Identify measures to implement NDC policy documents at the sectoral level ..." include and list the selected sectors. In addition to this, 2.2 and 2.4 should be linked and coordinated well with the fact that similar work is planned for the MET.

It is crucial to pay more attention to the sustainability of capacity building measures, for example, when organizing a training, ensure the training materials are developed in the Mongolian language, and the participants are awarded with completion certification.

### 3. DECISIONS:

The following decisions are made by the Project Board:

1. It is recommended that PIU finalize the project closure report upon completion of expected demo projects, or after the situation of the novel coronavirus 2019 outbreak improves, and the



emergency restrictions are lifted. In doing so, improve the final project report in presenting the project outputs in detail with precise and quantitative measurements, *i.e.* reflecting measurable performance indicators with quantitative values.

2. In the scope of the “Deepening efforts to accelerate NDC implementation in Mongolia” Project, pilot the outcomes of the Nationally Appropriate Mitigation Actions (NAMA) project MRV system in the construction sector and, if necessary, further to strengthen it.
3. Approve the key results and Exit Strategy of the NAMA project reflecting the comments and suggestions provided by the PB members, and ensure follow-up measures to be reflected in the 2020 Workplan of Policy and Planning Department of MCUD and NDC Project 2020 Work Plan.
4. Share comments and suggestions provided by PB members, UNDP, and Project Implementation Unit (PIU), on Preliminary findings of project final evaluation report to the Evaluation team for finalization of the report.
5. Transfer NAMA project assets to successor project for its operational use, and hand over remaining assets to MCUD. Asset transfer list should be agreed by UNDP and MCUD.
6. Approve the NDC Project 2020 Annual Work Plan and Budget reflecting the comments and suggestions provided by the PB members, and recommend the National Project Director (NPD) and PIU to ensure smooth project implementation.
7. NPD and PIU will revisit the composition of the PB, including UNFCCC focal point, the representatives from relevant government organizations, such as the Ministry of Road and Transportation Development (MRTD) and National Statistics Office (NSO), and NGOs.

**APPROVED BY:**

PROJECT BOARD MEMBER  
NATIONAL PROJECT DIRECTOR

O. LKHAGVATSEDEN

PROGRAMME OFFICER, UNDP

B. BUNCHINGIV

MEETING NOTE IS TAKEN BY:  
SECRETARY, PROJECT BOARD  
PROJECT COORDINATOR

B. KHISHIGJARGAL



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## Appendix 1: Agenda

### AGENDA NAMA in the Construction sector in Mongolia Project FINAL MEETING OF THE PROJECT BOARD

30 January 2020, 10:00 AM -12:30 PM  
MCUD, Conference Room (Government building #12, Room #326)

#### Meeting objective

1. Present implementation status of recommendations and decisions from previous PEB meeting
2. Discuss and conclude project results and lessons learned
3. Discuss preliminary findings and recommendations from the project Terminal Evaluation.
4. Asset transfer

#### Decision to be made:

1. Approve the Project Exit Strategy
2. Approve Asset Transfer
3. Approve NDC support project 2020 AWP.

Time	Item	Presenter/Facilitator
09:30 – 10:00	Registration	
10:00 – 10:20	Opening remarks	Magnaisuen. S, State Secretary, MCUD, and PEB chair Elaine Conkievich, UNDP Mongolia Resident Representative, Co-chair
<b>1-р хэсэг: Төслийн үр дүн, тухай</b>		
10:20 – 10:30	Present the implementation status of recommendations and decisions of previous PEB meeting	Khishigjargal. B, NPC
10:30 – 10:50	Project results and lessons learned	Khishigjargal.B Munkhbayar. B, demo project consultant
10:50 – 11:00	Preliminary findings and recommendations of Terminal Evaluation	Dorjpurev. J, TE consultant
11:00 – 11:20	Discussion: Project results, preliminary findings and recommendations of TE.	PEB members
11:20 – 11:30	Tea break	
11:30 – 11:45	Introduction to NDC support project and its 2020 AWP	Bunchingiv. B, UNDP Mongolia Programme Analyst Khishigjargal. B, NPC
11:45 – 12:20	Discussion: - 2020 Annual Work Plan of NDC support project	PEB members
<b>2-р хэсэг: Шийдвэр гаргах</b>		
12:20 – 12:30	Decisions to be made: 1. Approve Exit strategy of NAMA in the construction project	PEB chair and co-chair



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Time	Item	Presenter/Facilitator
	2. Approve proposed Asset Transfer arrangement 3. Approve 2020 AWP, NDC support project	
12:30 – 13:30	Lunch	